

The Audit Committee Meeting of the Board of Education of Madison Central School was held on October 20, 2020 at 6:30 pm in the cafeteria.

MEMBERS PRESENT: Mrs. Laura Billings
Ms. Jessica Clark
Mrs. Jennifer Lavoie
Mr. Jona Snyder
Ms. Jenna Turner

MEMBERS ABSENT: Mr. Mike Filipovich
Mrs. Brittany Rizzo

OTHERS PRESENT: Mr. Jason Mitchell, Superintendent
Mr. Brian Latella, Elementary Principal
Mrs. Melanie Brouillette, Treasurer
Ms. Tracey Lewis, District Clerk

- I. Call to Order - Audit Committee Meeting
 - a. Mrs. Lavoie called the meeting to order at 6:34 pm.
- II. Auditor Presentation - Mostert, Manzanero & Scott, LLP
 - a. David Brownell presented the audit results via Google Meet to the Board of Education.
- III. Adjourn Audit Committee Meeting

MOTION # 1 - ADJOURN AUDIT COMMITTEE MEETING

ON THE MOTION of Mr. Snyder, seconded by Mrs. Billings, the board moved to adjourn the Audit Committee Meeting at 6:48 pm.

The Regular Meeting of the Board of Education of Madison Central School was held on October 20, 2020 at 7:00 pm in the auditorium.

MEMBERS PRESENT: Mrs. Laura Billings
Ms. Jessica Clark
Mrs. Jennifer Lavoie
Mr. Jona Snyder
Ms. Jennah Turner

MEMBERS ABSENT: Mr. Mike Filipovich
Mrs. Brittany Rizzo

OTHERS PRESENT: Mr. Jason Mitchell, Superintendent
Mr. Larry Nichols, Building Principal
Mr. Brian Latella, Elementary Principal
Mrs. Melanie Brouillette, Treasurer
Ms. Tracey Lewis, District Clerk

- IV. Call to Order - Regular Meeting
 - a. Mrs. Lavoie called the meeting to order at 7:00 pm.
- V. Agenda Additions
- VI. Consent Agenda
 - a. Approval of Agenda for This Meeting
 - b. Approval of Minutes
 - 1. September 15, 2020 Regular Meeting Minutes

MOTION # 1 - APPROVAL OF AGENDA AND MINUTES

ON THE MOTION of Mr. Snyder, seconded by Mrs. Billings, the board moved to approve the agenda for this meeting and the minutes from the September 1, 2020 Regular meeting. Motion carried 5 yes, 0 no.

- VII. Public Forum
 - a. None
- VIII. Reports
 - a. Treasurer
 - 1. Internal Claims Auditor's Report

MOTION # 2 - APPROVAL OF INTERNAL CLAIMS AUDITOR'S REPORT

ON THE MOTION of Mr. Snyder, seconded by Mrs. Billings, the board moved to approve the Internal Claims Auditor's Report. Motion carried 5 yes, 0 no.

- 2. Treasurer's Report dated September 30, 2020

MOTION # 3 - APPROVAL OF TREASURER'S REPORT

ON THE MOTION of Mr. Snyder, seconded by Mrs. Turner, the board moved to approve the September 30, 2020 Treasurer's Report. Motion carried 5 yes, 0 no.

3. Detail Warrants

MOTION # 4 - APPROVAL OF DETAIL WARRANTS

ON THE MOTION of Mrs. Clark, seconded by Mr. Snyder, the board moved to approve the Detail Warrants as follow: Warrant Number 9 - Fund A - 9/14/20 - 4 pages, Warrant Number 10 - Fund A - 10/6/20 - 1 page, Warrant Number 11 - Fund A - 9/28/20 - 5 pages, Warrant Number 1 - Fund C - 9/14/20 - 1 page, Warrant Number 2 - Fund C - 9/28/20 - 2 pages, Warrant Number 3 - Fund TA - 10/6/20 - 3 pages, Warrant Number 2 - Fund HBUS - 10/6/20 - 1 page, Warrant Number 5 - Fund FA20 - 9/28/20 - 1 page. Motion carried 5 yes, 0 no.

4. The Financial Status Report was shared with the board.

b. Superintendent – Information Items

1. Mr. Mitchell discussed the status of State Aid. The District is currently planning the budget anticipating a possible 20% reduction in State Aid.
2. Mr. Mitchell discussed the School Reopening/Remote Learning Plan and the District's current status. The region is still below the 9% rate for COVID infections but COVID infections are still on the rise and the District is remaining prepared to handle any changes in guidance.

c. Superintendent – Approval Items

1. Updated 2020-21 School Calendar

MOTION # 5 - APPROVAL OF UPDATED 2020-21 CALENDAR

ON THE MOTION of Mr. Snyder, seconded by Mrs. Turner, the board moved to approve the updated 2020-21 District calendar which moves some Superintendent Conference Days from Fridays to Wednesdays. Motion carried 5 yes, 0 no.

2. Acceptance of 2019-20 Auditor Report

MOTION # 6 - ACCEPTANCE OF 2019-20 AUDITOR REPORT

ON THE MOTION of Mr. Snyder, seconded by Mrs. Billings, the board moved to approve the 2019-20 Auditor Report. Motion carried 5 yes, 0 no.

3. Approval to create a new Student Activity account called Art Club

MOTION # 7 - APPROVAL OF CREATION OF ART CLUB

ON THE MOTION of Mr. Snyder, seconded by Mrs. Clark, the board moved to approve the creation of a new Student Activity Account called Art Club. Motion carried 5 yes, 0 no.

4. Approval of Flexible Spending Plan Resolution

MOTION # 8 - APPROVAL OF FLEXIBLE SPENDING PLAN RESOLUTION

ON THE MOTION of Mr. Snyder, seconded by Mrs. Billings, the board moved to approve the Flexible Spending Plan Resolution. Motion carried 5 yes, 0 no.

5. Acceptance of donation of Face Coverings

MOTION # 9 - ACCEPTANCE OF DONATION

ON THE MOTION of Mrs. Clark, seconded by Mrs. Billings, the board moved to accept the donation of Face Coverings from Tricia Coon with thanks. Motion carried 5 yes, 0 no.

IX. Committee Reports

- a. None

- X. Policy
 - a. The Board was notified of the Superintendent approval of Regulation 1002.1 entitled Facilities Use- COVID-19
- XI. Old Business
 - a. None
- XII. Board of Education Discussion Items
 - a. None
- XIII. New Business
 - a. Personnel
 - 1. Appointments
 - a. Robert Magee - School Psychologist effective October 9, 2020 at \$325 per day not to exceed 80 days per academic year

MOTION # 10 - APPROVAL OF APPOINTMENT

ON THE MOTION of Mrs. Billings, seconded by Mr. Snyder, the board moved to approve the appointment of Robert Magee as the School Psychologist effective October 9, 2020 at \$325 per day not to exceed 80 days per academic year. Motion carried 5 yes, 0 no.

- 2. Leave Requests
 - a. Tanna Sreca - FMLA leave from approximately December 21, 2020 utilizing sick time for the disability period and sick bank time if necessary to cover disability period then unpaid leave through April 9, 2021 with an anticipated return to work of April 12, 2021

MOTION # 11 - APPROVAL OF LEAVE REQUEST

ON THE MOTION of Mr. Snyder, seconded by Mrs. Clark, the board moved to approve the leave request of Tanna Sreca for FMLA from approximately December 21, 2020 through April 9, 2021 utilizing sick time for the disability period and sick bank time if necessary through the disability period and then unpaid time with an anticipated return to work date of April 12, 2021. Motion carried 5 yes, 0 no.

- 3. Salary Adjustments
 - a. Payge Miller from M1, Step 5, to M2, Step 5
 - b. Jamie Bruno from M4, Step 14, to M5, Step 14
 - c. McKenna Jones from B1, Step 1 to B3, Step 1
 - d. Abigail Reilly from B1, Step 1 to B3, Step 1
 - e. Nicole Bodner from M1, Step 3 to M1, Step 3 with Masters

MOTION # 12 - APPROVAL OF SALARY ADJUSTMENTS

ON THE MOTION of Mr. Snyder, seconded by Mrs. Billings, the board moved to approve the Salary Adjustments for Payge Miller from M1, Step 5, to M2, Step 5, Jamie Bruno from M4, Step 14, to M5, Step 14, McKenna Jones from B1, Step 1 to B3, Step 1, Abigail Reilly from B1, Step 1 to B3, Step 1 and Nicole Bodner from M1, Step 3 to M1, Step 3 with Masters. Motion carried 5 yes, 0 no.

- 4. Retirement
 - a. Cathy Kimpton - Secondary English effective June 30, 2021

MOTION # 13 - ACCEPTANCE OF RETIREMENT

ON THE MOTION of Mr. Snyder, seconded by Mrs. Billings, the board moved to accept, with regrets, the retirement request from Cathy Kimpton as Secondary English Teacher effective June 30, 2021. Motion carried 5 yes, 0 no.

- b. CSE/CPSE Recommendations – in official packet

MOTION # 14 - APPROVAL OF CSE/CPSE RECOMMENDATIONS

ON THE MOTION of Mrs. Clark, seconded by Mrs. Billings, the board moved to approve the CSE/CPSE Recommendations. Motion carried 5 yes, 0 no.

- c. Principal Reports

1. Mr. Latella informed the board that Olivia Wahl will be returning next week. He praised the recognition of our fall newsletter for the article regarding the COVE and tutoring. Mr. Latella thanked the maintenance staff for their tireless efforts providing immediate assistance all day, every day. He also noted that the Fall Festival Parade would be canceled this year but the elementary would be implementing a spirit week twist on activities for the last week of October.
2. Mr. Nichols congratulated Mrs. Kimpton on her decision to retire. Best wishes Mrs. Kimpton! Mr. Nichols informed the board that Homework Club is back up and running as well as the Colgate Tutoring program, Art Club and Athletics. Mr. Nichols reinforced the appreciation to the Cleaning Crew and also to Mr. Peavey for the amazing job he is doing with technology.

XIV. Correspondence

- a. The monthly Library Media Center Report for September was shared.

XV. Question & Answer Opportunity

- a. None

XVI. Executive Session

MOTION # 15 - ENTER EXECUTIVE SESSION

ON THE MOTION of Mrs. Billings, seconded by Mrs. Clark, the board moved to enter Executive Session at 7:27 pm with Mrs. Turner as temporary clerk to discuss the medical, financial, credit or **employment history** of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Motion carried 5 yes, 0 no.

XVII. Adjourn Executive Session

MOTION # 16 - ADJOURN EXECUTIVE SESSION

ON THE MOTION of Mrs. Clark, seconded by Mrs. Billings, the board moved to adjourn Executive Session at 8:08 pm. Motion carried 5 yes, 0 no.

XVIII. Adjournment

MOTION # 17 - ADJOURNMENT

ON THE MOTION of Mrs. Billings, seconded by Mr. Snyder, the board moved to adjourn the meeting at 8:09 pm. Motion carried 5 yes, 0 no.